



ITS Major Initiatives FY16 Q1-Q2 Status Summary

September 2015

Academic and Faculty Support

- LOCUS Enhancements (10)
- Access Control & Security - Maxxess (3)
- Clicker Pilot
- Faculty Information System Suite Enhancements

Administrative Initiatives

- Online Performance Management System
- Lawson/Kronos Enhancements (5)
- Advancement Systems (2)
- Conference Services Software Evaluation
- Space and Asset Mgmt System Needs Analysis

Student Technology Support

- Library Management Systems Migration
- WebCheckout Pilots (2)
- Installation/Activation of Point and Click Prescription Module for Students
- UPASS for Arrupe College Students

Infrastructure

- Campus Construction Initiatives (14)
- Information Security Program (11)
- LUHS/LUC/HSD Technology Program (4)
- IT Disaster Recovery (8)

Continuous Service Development

- Business Intelligence/Data Warehouse (2)
- Enterprise Content Management (4)
- Parking Access and Receivables Control System – Replacement
- LYNX Mass Notification and Panic Alarms
- Remove Clear text Email ID Information from LWD

*anywhere
anytime*
accessLUC



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Academic and Faculty Support					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
LOCUS Enhancements (10) (PSS #'s 1721, 1980, 2067, 2146, 2180, 2220, 2243, 2253, 2256, 2304)	Academic Affairs (Pelissero)	Adams, Pullen	Green	Green	<p>Recent Activity: 1721 Acad Adv Assignment – incremental improvements completed; 1980 Slate-LOCUS interface re-write – all incremental changes complete – close-out; 2067 Immunization Phase II – in progress; 2256 Student Data Collection 2015 – complete; 2253 FA Disbursement/Loans 2015-16 – in-progress; 2304 Campus Labs/IDEA – in Prod but making refinements.</p> <p>Next Steps: 1721 Acad Adv Assignment – design school-specific process; 2146 Engaged Learning enhancements/2180 LOA students/2220 R25 Class Sched/2243 Transfer Credit Automation – work with clients to prioritize and finalize requirements.</p>
Maxxess (PSS #'s 1917, 2079, 2080, 2081, 2082)	Tom Kelly	Heckel	Green	Green	<p>Recent Activity: 1) Implemented process to pre-populate a PIN for every cardholder, 2) Implemented new requirements for DFPA to extend LOCUS class enrollment interface to include additional classes and Mundelein spaces, 3) Implemented Biology department's request for interfacing LOCUS class enrollments to include their lab-based courses.</p> <p>Next Steps: 1) Coordinate use of the PIN self-service management application with Campus Safety and DFPA, 2) Meet with Law School representatives to gather requirements to automate granting and revoking access based on enrollment status, 3) Work with vendor to upgrade Maxxess and evaluate their interface tools.</p>
Clicker Pilot	Academic Technology Committee	Jarrin (PMO), Walker	Green	Green	<p>Recent Activity: 1) Provided formal Top Hat training to 15 instructors, 2) To date, 218 students have taken advantage of the i>clicker trade-in program, and 3) Approximately 28 courses and 1,547 students are currently using Top Hat in the fall semester.</p> <p>Next Steps: 1) Continue to offer training sessions and the trade-in program, 2) Provide support to faculty and students using the new web-based platform, 3) Report weekly stats on usage, 4) Provide update to ATC during November meeting, and 5) Secure quote for possible enterprise pricing.</p>
Faculty Information System (FIS) Suite Enhancements (PSS 2309)	Academic Affairs (Prasse/Kasper)	Heckel		Green	<p>Recent Activity: 1) Met with Fin. Aid to discuss improvements to all FIS modules, and met again to gather requirements for the core FIS module, 2) Began coding changes for the core FIS module.</p> <p>Next Steps: 1) Complete coding and internal testing of core FIS module enhancements, resolve issues, and provide development site to Fin. Aid for UAT.</p>
Replacement of Access-Based Tutoring System (PSS 2194 & 2214)	Academic Affairs (Prasse, Tampke)	Kessler	Green	Completed	<p>Recent Activity: TutorTrac has been implemented for Center for Tutor & Acad Excellence (CTAE). Student and Class extracts have been automated.</p> <p>Next Steps: 1) Complete automation with file shares, 2) Consider card swipe technology, 3) Consider further implementation in other office,. 4) Troubleshoot system instability.</p>



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Administrative Initiatives					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Database for LUC Key and Lock info (PSS 1628)	Campus Safety (Fine)	Heckel	Green	Green	Recent Activity: Provided development site to locksmiths for UAT. Due to other work priorities (new buildings, etc.) they have not been able to test yet. Next Steps: Receive feedback from locksmiths. Coordinate production deployment plan.
Lawson Program (7)	Finance (Gomez) HR (Meister)	Schleibinger	Green	Green	Recent Activity: 1) Lawson Security 10 is currently in testing phase and scheduled to go-live September 25 th , 2) Remediated majority of Vulnerability Assessment Findings for Lawson, 3) Other automation improvements occurring including reformatting of the payroll file for PNC bank, 4) Development in progress for Purchase Order automation and integration with DocFinity. Next Steps: 1) Begin Lawson Version 10 installation in development environment, 2) Test Affordable Care Act changes and deploy to production.
Online Performance Management System (PSS 1955)	HR (T. Kelly)	Heckel	Green	Green	Recent Activity: 1) Documented proposed functional requirements for developing a performance management system in-house and shared with HR, 2) Held requirements meetings with HR to gather and clarify requirements. Next Steps: Continue requirements gathering with HR. Define timeline for application development and rollout.
Salary Planning Application for HSD Faculty (PSS 2176, PSS 2287 – Phase 2)	Finance (Hagan)	Heckel	Green	Green	Recent Activity: 1) Finalized requirements, received UAT signoff, and implemented Supervisor functionality for demo of application to project sponsor, 2) Received request for minor changes based on feedback from demo. Next Steps: 1) Implement final minor changes in production for Fall 2015 merit increase processing, 2) Close out project.
Advancement Systems	Advancement (Daffron)	Schleibinger	Lime	Lime	Recent Activity: 1) CVENT to Advance data integration moved to production on 9/11, 2) AWA patch upgrade installed in Demo and Train environments and will be deployed to production 10/2, 3) Automating weekly scripts to load employee, graduation and student information to Loyola schema. Next Steps: 1) Complete efforts, Event Feed, & DocFinity Yellow Button, 2) Deploy products per schedule.
Conference Services Software Evaluation	Conference Services (McGuriman)	Adams (Tomley)		Green	Recent Activity: 1) Built consensus around requirements for the project & prioritization, 2) Gathered RFI Requirements, 3) Sent & received RFI responses from 5 companies (5 others declined), 4) Analyzed functional and financial preliminary results for FY17 budget, 5) Planning demos & exploring add'l hoteling/housing functionality in Q4 FY15. Next Steps: 1) Request demos from vendors, 2) Confirm Go-forward approach with SeattleTech (RFI top pick), Explore additional hoteling/housing functionality, or continue with the existing vendor (Kinetic Software), 4) Determine timeline for RFP.
Space and Asset Mgmt System Needs Analysis	Facilities (Wibbenmeyer)	Belyankin		Green	Recent Activity: 1) Received Statement of Work from BRG, (consulting group hired for the needs analysis), 2) An executed contract was issued at the end of August and PO has been processed, 3) Official project kickoff and on-site interviews to begin early Q2 FY16. Next Steps: 1) Introductory meeting with Sponsor, 2) Kickoff meeting with Loyola business areas that will be consulted during the project; 3) Schedule on-site interviews.



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Student Technology Support					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
WebCheckout Pilots (2)	School of Communications (Pacheco) SSWD (Ramirez-Malagon)	Liberatore	Green	Green	Recent Activity: Rolled out live instances of WebCheckout for both groups with an effective start of Fall 2015 semester for department utilization for circulation of equipment. Next Steps: 1) Address issues and concerns as they come up during initial semester of this pilot per group. 2) Close out project.
Installation/Activation of Point and Click Prescription Module for Students				Green	Recent Activity: Initial discussions on contract renewal and addition of prescription module have commenced. Next Steps: Complete contract renewals, determine requirements, and plan prescription module add-on. Determine if training is required.
UPASS for Arrupe College Students	Student Development (Collins)	Adams		Green	Recent Activity: Provided files manually for Arrupe students to CTA vendor to meet deadlines. Next Steps: Design custom pages in LOCUS for Arrupe and other UPASS holders.
Infrastructure					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
BCDR Program (IT Disaster Recovery Component) Definition of Terms: DR = Disaster Recovery	Enterprise Project (Pelissero/Kelly/Laird/Malisch)	Simmons	Lime	Green	Recent Activity: 1) The following FY15 DR projects for high priority systems have been completed: Lawson, Kronos, VPN, Oracle, Tableau, Data Warehouse, and Enterprise File Server, 2) Planning and detailed requirements are underway for the FY16 DR projects: CBORD, T4, Maxxess, LuWare, Network Failover and SAN. Based on recommendations from the Business Continuity program, changes to DR planning priorities are being evaluated and will be presented to the BCDR Executive Steering Committee in September. Next Steps: 1) Present and obtain concurrence with University leadership for changes to overall enterprise system recoveries; provide capital estimates for creating DR plans for these applications, 2) Begin DR planning for FY16 projects; monitor critical milestones for these projects; 3) Recommend, obtain approval with University leadership and create a process for recovery of lower priority enterprise systems.
Phone System Replacement (PSS-2135)	Enterprise Project (Malisch)	Yun	Green	Green	Recent Activity: 1) Avaya maintenance extended for 3 years, 2) TAC meeting held and all members plan to participate in the next phase of the project, 3) Held discussions with colleagues at peer schools and captured lessons learned to assist team with next planned activities, 4) Small group assigned to assess options for HSD phone system which needs to be in place by Jul 2018. Next Steps: 1) Hold monthly TAC meetings, 2) Gather LUC call center requirements, 3) complete network assessment, 4.) Recommendation for HSD to ISCRT by Dec 2015.



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Infrastructure cont.

Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
LUHS/LUC/HSD Technology Program (5) (PSS 1570)	Enterprise Project (Bergfeld/Kelly/Malisch)	Simmons	Yellow	Orange	<p>Recent Activity: The firewall network between Trinity/LUHS and LUC has been tested and installed. LUC desktop images have been delivered and are in place for those departments that have already been migrated. Testing for shared applications has been completed. A complete inventory of all user required file access has been completed. Five departments in SSOM have been migrated. However, as one or more members of the remaining departments require access to LUHS resources (once moved to the LUC network); a file storage solution needs to be provided by LUHS. SharePoint is LUHS's stated direction, though not available at this time. LUC has a work-around in place while LUHS works on implementing their final solution. For the following reasons the project status has been downgraded to Orange: 1) The inventory of user files was a much more manual process than initially thought, 2) Lack of overall project priorities between LUHS and LUC regarding delivering technologies for LUC access to LUHS files; 3) Delay in delivering critical components of notification and synchronization of IDs for LUHS access to LUC resources. Discussions are underway with Trinity and LUHS to address these items. The current plan is for these items to be resolved by mid-October with the remaining migrations occurring thereafter.</p> <p>Next Steps: 1) Work with LUHS and HSD to complete the required features for improving LUHS user access to migrated LUC files, 2) Continue and complete migrations.</p>
Campus Construction Initiatives (14)	Facilities (Wibbenmeyer)	Various NIS staff	Green	Green	<p>Recent Activity: 1) The following projects were completed: Arrupe College, Schreiber Center, Aramark moved to Mertz, and Phonathon and Chancellor move to Alumni Hall. 2) CTRE network infrastructure has been received (125 switches) and is pre-stage configuration.</p> <p>Next Steps: 1) Begin physically placing the network infrastructure and configuring within CTRE, 2) Bring building online both wired and wirelessly, 3) Install network hardware in support of LUHS security cameras and card reader access needs, 4) Complete the installation of the Gentile Video wall.</p>



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Infrastructure cont.

Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Information Security Program (5)	Enterprise Project (Malisch)	Pardonek	Lime	Lime	<p>Recent Activity: Status remains Lime due to staffing constraints as a direct result of training needs of new Security Administrator as well as add'l project load due to annual compliance efforts. 1) Expanding awareness efforts with the purchase of the SANS Securing the Human video series for general awareness, which will be deployed in Oct. 2015, and a new survey to raise awareness and acceptance of ITS Policies and Procedures. The awareness newsletter along with regular blog, twitter, and Facebook messages continue to be distributed, 2) The IT Risk Assessment project results have been prioritized according to highest effective risk resolution. Two projects were identified to begin mitigating the identified risks. PSS-2301 will expand the Vulnerability Management Program using automated tools to identify vulnerabilities in IT assets and PSS-1018 expands the Awareness efforts, 3) 2014 annual security assessment remediation is near complete however, some medium risk items are waiting on vendor patches or major upgrades to be remediated. 2015 security assessments have been prepared for distribution with remediation meetings with system owners being scheduled, 4) PII compliance efforts are ongoing for 2015, 5) The new VPN (LSA) is installed and all existing users have been migrated. The Web Application Firewall (WAF) is in the implementation phase, 6) Bradford Network Registration hardware replacement is being scheduled along with changes to the WLAN to implement 802.1x authentication as well as certificate-based encryption protections, 7) Annual PCI-DSS attestation efforts are over 80% complete and will be finished by October 19th.</p>



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Continuous Service Development					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
Business Intelligence/Data Warehouse (2) (PSS #s 979, 2053) Definition of Terms: EDW=Enterprise Data Warehouse BI = Business Intelligence DR=Disaster Recovery	Provost (Pelissero)	Vavarutsos/Simmons	Green	Green	Recent Activity: 1) WebFOCUS reports conversion project continues, 2) Delivered Version 2 of RMS housing executive dashboard, 3) Advancement Data Warehouse System (ADW): Phase 1 was delivered mid-January; Phase 2 was delivered in early June, 4) The DR project for the EDW and BI was completed by end of June, 5) The WebFOCUS reporting environment was updated to the latest vendor-supported version, 6) The data interface which transfers staff, faculty and student data to the new library system was completed mid-July. 7) Multiple reporting databases were designed and built using EDW as our source. 8) Developed a reporting system used to predict student demand for CORE 2012 courses, 9) The Grad students Financial Aid portfolios project went live mid-March 2015 including a training video and interactive documentation, 10) Evaluating the SharePoint environment for integration with BI. Next Steps: 1) WebFOCUS reports conversion of RDS to the EDW; 2) Phase 2 of the Classroom Utilization Dashboard will include assigned seats per class along with other enhancements, 3) Student retention metrics combined with Sakai data, 4) Develop an interface to 25 Live to extract data to be used in the Room Utilization Project, 5) Core Classes analytics enhancements, 6) Continue with development of Sakai data in EDW, 7) Work with IR to create the data for the Clearing House reports, 8) Convert the EDW ETL source code using Microsoft toolset, 9) Learning and using new technologies (SSAS, SharePoint) to develop and deliver self-service content to clients, 10) Work with IR to create data to be submitted to the Illinois Longitudinal Data System, 11) Create data on online students for NC-SARA and state of Wisconsin submission.
ECM/Imaging Implementation (PSS #'s 830, 968, 970, 1459, 1679, 1751, 1752, 1753, 1765, 1840, 1856, 1871, 1872)	Enterprise Project (Malisch)	Schleibinger	Green	Green	Recent Activity: The following implementations went live: HR-Student ePAF, HSD Faculty Admin and Athletics Phase 2. The CAS/Academic Council project is scheduled for Go-Live at the end of September. The Faculty Admin back scanning via 3rd party vendor is being tested by the client and target completion in October. Contract Phases continue to be implemented and we're targeting completion Q4 2015. Next Steps: 1) Go-live for Faculty Admin back scanning and CAS/Academic Council, 2) Finish University Contracts (15 implemented and 5 remaining), 3) Kickoff project for DocFinity upgrade, Version 10.12.3.
Parking Access and Receivables Control System – Replacement (PSS 1979)	McGuriman	Adams (Yun)	Lime	Green	Recent Activity: 1) Transitioned to new PARCS solution in early August, 2) Monitor and address issues that arise, 3) Work with vendor to complete post-implementation activities, 4) Completed decommissioning activities of old PARCS system. Next Steps: 1) Complete CBORD (RBux) integration, 2) Complete hardware and software enhancements, 3) Complete project close-out activities.



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Continuous Service Development cont.					
Project	Sponsor	Project Mgr	Prior	Current	Remarks/Issues/Milestones
LYNX Mass Notification and Panic Alarms	Campus Safety	Kim		Green	Recent Activity: 1) Lynx software was deployed to all eClassrooms at LSC and WTC at beginning of Fall Semester, 2) Keyboard Panic stickers were attached to F9/F11 keys in these classroom and instruction signage was placed near keyboards, 3) Campus Safety dispatch workstations were loaded with Dispatch software to receive alarms and monitoring software instructions were given to Officer Tim Cunningham. Next Steps: 1) Develop plan to extend deployment to faculty/staff areas, 2) Explore mass notification option.
Remove Clear text Email ID Information from LWD (PSS 2305)		Heckel		Green	Recent Activity: 1) Investigated technical solutions to address problem, and received approval to use email obfuscation technique from Info Security Officer. Next Steps: Add email obfuscation code to development environment, test, and deploy to production.
Password Self-Service	Vonder Heide/Montes	Tomley	Green	Green	Recent Activity: 1) Enrollment rate at 4 months is 16,000 out of 25,000 active accounts, which is on track, 2) Updated marketing and direct email campaign underway to encourage individuals who have not enrolled to enroll. Next Steps: 1) Continue marketing campaign, 2) Confirm roles & responsibility for Password Resets for November, 3) Confirm enrollment continues to steadily grow.
12C Database Upgrade (PSS 2330)	Enterprise Project (Malisch)	Pullen		Green	Recent Activity: Installed software on development servers (LOCUS and Lawson). Next Steps: Upgrade development/test databases on development and pre-production environment.
LOCUS-PeopleTools Upgrade (PSS 2321)	Enterprise Project (Malisch)	Pullen		Green	Recent Activity: Preparation work for the student system upgrade included upgrades for operating system, WebLogic and Tuxedo software in development environment. Next Steps: Continue with prep work for student system upgrade with upgrades to PeopleTools 8.54 Portal, and the Application and Database environments.

Health Legend

Green – On Target, No Risk
Lime – On Target, Minimal Risk, Minor Concerns, Under Control
Yellow – Target in Jeopardy, Risks Being Managed, Unknowns Exist
Orange – Slightly Off Target, Several Risks or Unknowns
Red – Off Target, High Risk, Multiple Concerns